



Professionally Managed By:

Crest Management

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Phase 3 Recreation Center Private Party Information

1. RESERVATIONS

All reservations are completed on a first come, first serve basis. The entire signed agreement, proof of residency and ALL fees are due at the time of reservation. Reservations are confirmed within five (5) business days of receipt of a completed application and payment of all fees. Any requests for time changes or adjustments must be submitted in writing by completing and resubmitting a revised contract for approval.

2. FACILITIES

The facility consists of 10 – 6’ rectangular tables, 78 folding chairs, full functioning kitchen, and restrooms. Clubhouse capacity is 125 guests. The condition of the restrooms are not guaranteed since they are used by the Sheriff officers 24/7.

3. KITCHEN ACCOMODATIONS

There is a residential size refrigerator, microwave, and a double sink. Ample cabinet and drawer space to store extra dishes, utensils, etc.

4. WHO MAY USE THE FACILITY

A resident of Cypress Creek Lakes (CCL) who is in good standing with the association. Non-resident individuals are not allowed to rent facilities. Commercial organizations and CCL community groups are allowed limited usage of the facility with prior Board approval.

5. RENTAL FEES

- Administrative Fee is \$75 non-refundable
- Usage Fee are as follows:
 - Usage Fee For CCL South Residents: \$30/Hr;
 - Usage Fee For Non Profits: \$30/Hr,
 - Usage Fee For All Others: \$50/Hr;
- Attendant Fee is \$15/hour (unless it's a holiday rate).

6. ALCOHOL USE

No alcoholic beverages.

7. CAN THE FACILITY BE RESERVED FOR MAJOR HOLIDAYS?

No. The facility is not available to rent on Thanksgiving, Christmas Eve, Christmas Day, New Years Eve, New Years Day, Memorial Day, and Easter.

8. CAN THE USAGE, CLEANING, OR ATTENDANT FEE BE WAIVED?

No. The purpose of the usage fee is to help defray the operating costs of the facility. The purpose of the cleaning fee covers the sanitizing of the facility and is a pass-through cost. An Attendant provides several services including opening and closing the facility.